Excellent Learning and Integrated TEaching Institute, Inc.

Student's Personal Information

REGISTRATION FORM

Course Title: _____ **Preferred Schedule:** _____

Available Time: _____ **to** _____

BASIC INFORMATION

Full Name _____
Last Name , First Name Middle Name

Nickname _____ **Citizenship** _____

Birthday M M / D D / Y Y Y Y **Age** _____ **Gender** _____

CONTACT DETAILS

Phone Number _____ **Mobile** _____

Home Address _____

Email Address _____

OTHER DETAILS

Company Name _____

Company Address _____

Position _____

Highest Educational Attainment

- ☐ Elementary School Graduate
- ☐ High School Graduate
- ☐ Vocational / Diploma Course
- ☐ Bachelor's Degree
- ☐ Masters Degree
- ☐ Doctorate Degree

TERMS AND CONDITIONS

1. A student is considered officially enrolled upon receipt of payment.
2. Full payment must be made not later than 48 hours after registration. Payments are to be made in cash or manager's check. You may visit our Valenzuela or Quezon City campuses to personally give your payment or deposit it to our bank account with the details below:
   Bank: China Bank – Valenzuela Branch
   Account Name: Excellent Learning and Integrated Teaching Institute, Inc.
   Account Number: 114-095761-4
   Swift Code: CHBKPHMM
3. Please note that seats are limited. For guaranteed seats and training materials, please follow the registration deadlines.
4. Cancellations are accepted with full refund or no administrative charges provided that a written notification via info@eliteeduc.com is given to ELITE Institute 14 working days before the program.
5. Cancellations made less than 14 working days before or no-show during the seminar mean forfeiture of payment.
6. ELITE Institute reserves the right to change the schedule, venue, or speaker of our trainings for the best interest of our clients.
7. ELITE Institute shall issue a written notification and send via email of any changes in the program three (3) working days prior to the program.

FOR ACCOUNTING USE ONLY
Invoice No. _____
Receipt No. _____
Payment Date: _____

☐ I have read and agreed to the terms and conditions specified above.

_____
Signature Over Printed Name